



DIRECT PAYMENT AUTHORIZATION

I (we) hereby authorize Westbrook Housing to initiate recurring monthly debit entries to my account at the financial institution listed below, hereinafter called Depository. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. laws and regulations.

Depository/Bank Name _____ Branch _____

Address _____ City _____ State _____ Zip _____

Routing & Account
Transit Number _____ Number _____

Account Type: Checking/Draft Savings/Share

Amount to Debit: Tenant Rent in varying amounts not to exceed \$1,200.00

Date to Debit: 5th day of each month

Please note that if you are receiving a rent subsidy, your Tenant Rent is subject to change as per your Family Information/Rent Summary.

I (we) understand that should the regularly scheduled debit date (the fifth of each month), fall on a weekend or Federal holiday, the debit shall occur on the following banking date.

This authorization is to remain in full force and effect until Westbrook Housing has received written notification from me of its termination in such a time and manner as to afford Westbrook Housing and Depository a reasonable time to act upon it.

Account Holder Name(s) _____ Building & Unit # _____
(Please Print)

Date _____ Signature(s) _____

Please attach a voided check or financial institution account verification letter to this form.

Note: Written debit authorization must provide that the receiver may revoke the authorization only by notifying the originator in the manner specified in the authorization.